



Wisconsin Rapids Public School District - Board of Education
510 Peach Street
Wisconsin Rapids, WI 54494

(715) 424-6701

MINUTES

Business Services Committee

John Benbow, Jr., Chairperson
Christopher Inda, Member
Julie Timm, Member
John A. Krings, President

March 3, 2025

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Christopher Inda, Julie Timm, John Benbow, Jr., and John Krings

ADMINISTRATORS PRESENT: Ron Rasmussen, Ed Allison, and Aaron Nelson

I. The meeting was called to order at 6:18 p.m. by John Benbow, Jr.

II. Public Comment - None

III. Actionable Items

A. CESA 5 Contract - Approval

BS-1 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the proposed CESA 5 agreement for the 2025-26 school year, which amounts to \$394,836.80 and will be paid for with Flow-Through and other District accounts. Motion carried unanimously.

B. Automated External Defibrillator (AED) Units - Approval

BS-2 Motion was made by Christopher Inda, seconded by Julie Timm, to approve LifeGuard MD, Inc.'s proposal for 26 AED Units, which will cost \$46,712.00 and be paid from the 2024-25 Community Service Budget. Motion carried unanimously.

C. Four-Year-Old Kindergarten (4K) Program Agreement Increase - Approval

BS-3 Motion was made by Christopher Inda, seconded by Julie Timm, to approve to increase the 4K contract for the 2025-26 school year by \$50.00 for a total of \$2,475.00 per student. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- AssetWorks - \$16,939.00 - Flow Through Budget - IEP Software
- City of Wisconsin Rapids - \$19,655.84 - Fund 80 - Police Liaison Services
- City of Wisconsin Rapids - \$244,000.00 - Fund 49 - Mead Playground Project
- PDS - \$27,450.00 - Ref Tech & Common School Library Budgets - Chromebook Licensing
- PDS - \$55,815.84 - Technology Budget - Meraki Subscription
- PDS - \$197,100.00 - Ref Tech & Common School Library Budgets - Chromebooks

B. Donations – Update

- Rapids Mat Backers, Inc. - \$8,943.84 – Wrestling Mat Contribution
- Peter Falk - \$1,000.00 - Children Theatre Donation
- Revision Eye Care - \$1,000.00 – Children Theatre Donation
- Women’s Ministry of St. Luke - \$549.35 - Families Helping Families
- Gerard Jackson - \$232.50 - Food Service Angel Donation
- USW Local Number 24 - \$400.00 – Food Service Angel Donation
- Kevin Tritz - \$60.00 - Wrestling Mat Donation

C. Bus Contract Fuel – Update

Safe-Way currently purchases its bus fuel from Levenhagen Oil Corporation in Neenah, Wisconsin. Safe-Way obtained quotes from Levenhagen Oil and Insite FS in Wisconsin Rapids. The Insite FS quote cost for the Kellner location was 3.2 cents less per gallon, and the Rudolph location was 44.9 cents less per gallon compared to Levenhagen. Safeway feels very comfortable with the utilization of Insite FS, and we anticipate a transition will take place in early March. Per the transportation contract, the district is responsible for the cost of the fuel.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 CESA 5 Contract - Approval
- BS-2 Automated External Defibrillator (AED) Units - Approval
- BS-3 Four-Year-Old Kindergarten (4K) Program Agreement Increase - Approval

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 6:34 p.m.